

**JOINT ARCHIVES COMMITTEE**

A meeting of the Joint Archives Committee was held on 15 March 2016.

**PRESENT:**

**OFFICIALS:** Susie Blood

**16/1 JOINT ARCHIVES COMMITTEE- QUORUM**

A formal notice had been issued to all concerned of a meeting of the Joint Archives Committee to be held on 15 March 2016.

Subsequent to the circulation of the agenda and reports for the above meeting, two Members had indicated that they were unable to attend the meeting; the remaining Members were advised that the meeting was not quorate.

The Council's Constitution (Part 4, paragraph 6) states that if after a period of five minutes there is still not a quorum, the meeting will adjourn immediately. Remaining business will be considered at a time and date agreed by the Chair.

**16/2 APPOINTMENT OF CHAIR AND VICE CHAIR OF THE JOINT ARCHIVES COMMITTEE FOR THE 2015/16 MUNICIPAL YEAR**

Item deferred

**16/3 MINUTES - JOINT ARCHIVES COMMITTEE - 25 MARCH 2015**

Item deferred

**16/4 PROJECTED BUDGET OUTTURN 2015-2016 AND BUDGET APPROVAL 2016-2017**

Item deferred

**16/5 'THE NATIONAL ARCHIVES SECTOR LEADERSHIP ROLE'- PRESENTATION BY KEITH SWEETMORE, NATIONAL ARCHIVES ENGAGEMENT MANAGER**

Item deferred